

CITY OF ILWACO

City Council

MEETING MINUTES

Regular Meeting – April 26, 2010

CALL TO ORDER

Mayor Cassinelli called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was not recited as there was no flag in the meeting room.

ROLL CALL

Present: Council members Jensen, Chin, and Forner, and Mayor Cassinelli. Mayor Cassinelli stated that Council member Greene had an excused absence. Council member Marshall arrived just before approving the consent agenda.

APPROVAL OF MODIFIED AGENDA

The Mayor announced that Skip Rand would not be coming to the meeting that evening, but instead would hold a workshop at 5pm prior to the May 10th meeting. Councilor Forner made a motion to approve the agenda with this amendment. Councilor Jensen and Chin seconded the motion and it was unanimously approved.

APPROVAL OF CONSENT AGENDA

Jensen noted a modification by adding warrant #29370 for \$2,962.70 payable to the Premium Financing Specialists. Chin questioned the purchase of the radio read meter. An explanation was provided by the Mayor. Jensen moved that the modified consent agenda be approved. The motion was seconded by Chin to approve the amended consent agenda, the vote was unanimous.

STAFF REPORTS

Police Chief Flint Wright had nothing to report. Fire Chief Tom Williams was not present. Planning Commissioner Don Parsons questioned if the fee structure had been received by Planner Skip Urling as it had gone to the attorney for review. He stated that the main thing that needed to happen was for additional costs need to be recouped from the applicants. The Planning Commission has divided up the Comp Plan and is working to complete their task by the end of the year. They have a workshop scheduled for 5:30 tomorrow night. The planner from the city of Long Beach will be attending. Project Manager Gary Kobes stated that 400 feet of pavement had been taken out last Monday and was paved on Friday. He stated that with decent weather this next week work will continue on the parking lot. The fence is going in. With regard to the Fire Station, he said the punch list on the fire station had been worked on last week. He has not received anything on the Community Building yet, but is continuing to work on the issues. City Treasurer Elaine McMillan reported that she was working with the Finance Committee on budget amendments and would be happy to answer any questions related to the materials provided the council members. The Mayor also reported on the meetings being held with staff to stay within budget to keep the city alive.

COUNCIL REPORTS

Jensen had nothing to report. Chin reported that she had been working with a teacher at the high school to complete the crosswalk flag project. They are attempting to complete it by June. Marshall discussed the work of the Finance Committee to ensure positive cash flow from a tight budget. Forner had nothing to report.

MAYOR'S REPORT

Mayor Cassinelli reported that the fishing derby had been held over the last weekend. He thanked the council members that attended. He stated that there were some large fish caught and overall the derby was a big success. There had been over 7000 fish planted the week before the derby. He reminded the audience that this next weekend would be the Loyalty Day festivities including the trophies at the children's parade as well as the blessing of the fleet. Sunday will be the grand parade in Long Beach. The council members are invited to the tea and reviewing stand. He encouraged community members to participate in the celebration. He briefly discussed a conference call with the attorneys working on the fire station law suit which is quickly moving forward.

COMMENTS OF CITIZEN AND GUESTS

Don Berger of Vandalia thanked the mayor for assigning him to work on the fishing derby committee. He also thanked the council members that attended. Ann Saari from 414 NE Fir Street and on the Ilwaco Library Board reported that the Friends of the Library were contributing another \$5,000 toward the Community Building landscaping project. The project is behind schedule due to the weather. The next work party will be May 22nd from 2 to 4pm. She also discussed the libraries summer reading program called Timberland Passports which encouraged participants to visit the many libraries. The Mayor then announced that he had met with the hospital leaders to resolve the issue with their staff smoking behind the Community Building.

BUSINESS ITEMS

1 Beards Hollow Change Orders #5 and #6 - After questioning project manager Gary Kobes regarding the purpose of the Change Orders, Marshall moved to approve Change Orders #5 and #6 for the Beard's Hollow Overlook project. Jensen seconded the motion. A roll call vote was then taken and the motion passed unanimously.

#2 Ecological Land Service contract increase - Project manager, Gary Kobes, explained that the changes in the document presented by Ecological Land Service to increase their contract for the Beard's Hollow Overlook project appeared reasonable. Marshall stated the changes were the result of the storm water and roadway changes. Marshall moved to approve the increase to the contract. Chin seconded the motion. A roll call vote was then taken and the motion passed unanimously.

3 Promissory Note for project managers remaining fee on Fire Hall and Community Building - Jensen questioned Kobes on how he determined the interest rate used on the promissory note for the remainder of his fees for project management of the Community Building and Fire station. Marshall questioned how the amounts had been derived. Marshall moved that the promissory note be approved. Jensen seconded the motion. A roll call vote was then taken and the motion passed unanimously.

DISCUSSION

#1 Insurance Coverage – properties not listed on insurance policy; Jensen questioned why the dam would not be insured. Forner questioned the increase to the WasteWater Treatment Plant value. Planning Commissioner Parsons was concerned regarding the value on the various buildings in regard to code upgrades. Jensen questioned whether the 25% limitation on code upgrades could be removed from the policy. Marshall thought the council needed more information such as a worksheet providing “paid for”, “current replacement”, and “code upgrades”. The action was left with the Mayor to continue to work on the situation.

#2 Karnofski Short Plat Application – Marshall discussed Don Berger’s letter regarding the flight path of planes utilizing the airstrip in relation to potential homes on the site. Marshall stated that there were conditions that had been required to be met as part of the approval process. Don Berger stated that he had asked the state to come down and to talk to the city about not having residences there. A discussion regarding planes flying near a residential area ensued. Marshall and Jensen stated that the mayor should determine whether the conditions had been met and should proceed based on the previous approval.

#3 Establish a payment plan for overdue water/sewer bills – It was stated that Council member Will Greene was working on a resolution to establish a payment plan. Marshall questioned whether entering into a payment plan would stop late fees. He suggested that the line “receipts in and by themselves will not constitute” be stricken from the document presented.

#4 Council member committees and assignments – Jensen stated it was his understanding that the council was having a workshop to define the committees and their tasks. Marshall suggested having the existing committees writing a definition for their committee with others able to “chime in” prior to having a workshop. An email was to be sent of existing committees and who is on them.

Jensen moved that the meeting be adjourned which was seconded by Marshall. Mayor Cassinelli adjourned the meeting at 7:24 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, City Treasurer